



CABINET

**Meeting: Wednesday, 10th March 2021 at 6.00 pm
Virtual Meeting - Microsoft Teams**

ADDENDUM

The following item was not provided for in the agenda for the meeting; however, the Chair of the meeting has agreed to accept this report as a matter of urgency:

29.	REVISED GLOUCESTER LOCAL DEVELOPMENT SCHEME 2021-2023 (PAGES 5 - 14) To consider the report of the Cabinet Member for Planning and Housing Strategy seeking to recommend to Council the adoption of the Gloucester Local Development Scheme 2021-2023, which updates the timetable for the preparation and adoption of the Gloucester City Plan and Joint Core Strategy Review.
------------	---

Yours sincerely

**Jon McGinty
Managing Director**

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where –

- (a) that body (to your knowledge) has a place of business or land in the Council's area and

- (b) either –
 - i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

 - ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Tanya Davies, 01452 396125, tanya.davies@gloucester.gov.uk.

For general enquiries about Gloucester City Council's meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

This page is intentionally left blank

Gloucester City Council

Meeting:	Cabinet Council	Date:	10 March 2021 18 March 2021
Subject:	Revised Gloucester Local Development Scheme 2021 - 2023		
Report Of:	Cllr Andrew Gravells - Cabinet Member for Strategic Housing and Planning		
Wards Affected:	All		
Key Decision:	Yes	Budget/Policy Framework:	Yes
Contact Officer:	Adam Gooch, Planning Policy Team Leader		
	Email: adam.gooch@gloucester.gov.uk	Tel:	396836
Appendices:	1. Local Development Scheme 2021- 2023		

FOR GENERAL RELEASE

Note: The special circumstances for non-compliance with Access to Information Rule 5 and Section 100B (4) of the Local Government Act 1972 (as amended) (items not considered unless the agenda is open to inspection at least five days in advance of the meeting) and non-compliance with Access to Information Rule 13 and Part 3, paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access To Information) (England) Regulations 2012 (that a Key Decision may not be taken unless a document containing information specified by the Regulations been published at least 28 clear days prior to the meeting at which the decision will be taken were that it became clear that the report required a recommendation from Cabinet prior to decision by Council on 18 March. In accordance with Access to Information Procedure Rule 16 (Special Urgency), the Chair of the Overview and Scrutiny Committee has been consulted and agreed that consideration of the report by Cabinet is urgent and cannot reasonably be deferred.

1.0 Purpose of Report

1.1 To seek adoption of the Gloucester Local Development Scheme 2021 - 2023, which updates the timetable for the preparation and adoption of the Gloucester City Plan and Joint Core Strategy Review.

2.0 Recommendations

2.1 Cabinet is asked to **RESOLVE TO RECOMMEND TO COUNCIL** that:

- (1) The revised Gloucester Local Development Scheme (Appendix 1) is adopted by the Council and takes effect immediately.

2.2 Council is asked to **RESOLVE** that:

- (1) The revised Gloucester Local Development Scheme (Appendix 1) is adopted by the Council and takes effect immediately.

3.0 Background and Key Issues

- 3.1 Local authorities are legally required to prepare, publish and maintain a Local Development Scheme. The purpose of the LDS is to set out the Development Plan Documents (DPD) that the local authority will produce, give details of what they will contain and the timetable for their preparation and revision.
- 3.2 Progress in delivering against the LDS is reported in the Council's Annual Monitoring Report (AMR). The City Council last adopted an LDS in 2017 and it is necessary to update this for the next three-year period.
- 3.3 The revised LDS updates the timetable for two DPDs. These are:
- **Gloucester City Plan (GCP):** The GCP sits underneath and Adopted Joint Core Strategy (JCS), covering a twenty-year period between 2011 and 2031. It will deliver the JCS at the local level and address local issues and opportunities, including smaller-scale site allocations and planning policies. It covers the administrative area of Gloucester City only. The GCP has now reached an advanced stage, having been submitted to the Secretary of State for examination in public on November 2020.
 - **Joint Core Strategy Review (JCSR):** Following on from the adoption of the JCS in December 2017 by Gloucester City Council, Cheltenham Borough Council and Tewkesbury Borough Council, the authorities have now commenced its review. The JCSR is a strategic level DPD, which will allocate large scale housing and employment sites and planning policies for an extended plan-period (to be determined). To date, one stage of consultation has been held, 'Issues and Options', between November 2018 and January 2019.
- 3.4 The timetable for the next stages in the preparation of the GCP and JCSR are set out below. Please note that once the Plans are submitted the timetables are indicative, as it is set by the Planning Inspectorate

Gloucester City Plan

Milestone	Date
Examination in Public	May 2021
Adoption	Winter 2021/22

Joint Core Strategy Review

Milestone	Date
Issues and Options consultation	Winter 2018/19 (complete)
Preferred Options consultation	Summer 2021
Publication of Plan (Pre-Submission)	Winter 2022
Submission of Plan	Spring 2023

Examination in Public	Summer 2023
Adoption	Winter 2023

3.5 The full revised LDS is provided at Appendix 1 of this report.

4.0 Social Value Considerations

4.1 Not applicable to this report.

5.0 Environmental Implications

5.1 Not applicable to this report.

6.0 Alternative Options Considered

6.1 The timetable for the GCP and JCSR review have been considered in light of legal and regulatory requirements, the scope of the plans and available resources.

7.0 Reasons for Recommendations

7.1 The LDS represents an appropriate timetable for the preparation and adoption of both the GCP and JCSR for the reasons set out above.

8.0 Future Work and Conclusions

8.1 Officers will work to complete the various stages of plan making as set out in the LDS. If any future amendment to the timetable is necessary, a revised LDS will be brought to Council for approval.

9.0 Financial Implications

9.1 The LDS has been prepared having regard to the available resources necessary to complete the work. This includes planning and other staff resource, the collation of an evidence base as well as consultation and community involvement.

(Financial Services have been consulted in the preparation of this report).

10.0 Legal Implications

10.1 The Planning and Compulsory Purchase Act 2004 requires Local Planning Authorities to prepare and maintain an LDS which must specify (among other matters) the DPDs which will comprise the Local Plan for the area and the timetable for the preparation and revisions of those documents.

(One Legal have been consulted in the preparation of this report).

11.0 Risk & Opportunity Management Implications

11.1 The main risk relates to the resources required to deliver the timetable outlined in the LDS. However, the timetable has been prepared particularly as regards the JCSR in the context of resources available to the JCS authorities.

12.0 People Impact Assessment (PIA) and Safeguarding:

12.1 The PIA Screening Stage was completed and did not identify any potential or actual negative impact; therefore, a full PIA was not required.

13.0 Community Safety Implications

13.1 Not applicable to this report.

14.0 Staffing & Trade Union Implications

14.1 Not applicable to this report.

Gloucester City Local Development Scheme

2021 – 2023

(Adopted March 2021)



1. Introduction

- 1.1 Gloucester City Council has a statutory responsibility to prepare and maintain a Local Plan for its area. This sets the planning vision for the city and is used to determine planning applications.
- 1.2 As part of its ongoing responsibility the City Council must prepare and maintain a Local Development Scheme (LDS) which outlines the timetable for the preparation and review of Local Development Documents (LDD) which are Development Plan Documents (DPD). Specifically, the Planning and Compulsory Purchase Act 2004 (as amended), sets out that an LDS must:
- Contain a brief description of all LDDs which are to be prepared as DPDs and the content and geographic area to which they relate;
 - Identify which documents are to be prepared jointly with one or more other local planning authorities; and
 - Set out a timetable for producing and the revision of DPDs, with key milestones.
- 1.4 The City Council last adopted an LDS in October 2017 and it is replaced by this document.

2. Background

- 2.1 The last fully adopted Gloucester Local Plan is from 1983. A number of policies in this plan were formally 'saved' by the Secretary of State for Communities and Local Government in 2007. A draft replacement Local Plan was published in 2001 and updated in 2002. This version of the plan, the Second Stage Deposit, was approved by the Council for the purposes of development management. A number of these policies are given weight in decision making. [Further details are available on the City Council's website.](#)
- 2.2 The Gloucester, Cheltenham and Tewkesbury Joint Core Strategy (JCS) was adopted in December 2017. It is a co-ordinated strategic development plan that sets out how the area will develop between 2011 and 2031. Policies in the JCS replaced a number of policies from the Gloucester Local Plan 1983.
- 2.3 Following adoption, the JCS authorities are now progressing a review. As the first formal part of this review, an Issues and Options consultation took place between November 2018 and January 2019. [Further details are available on the JCS website.](#)
- 2.3 Underneath the JCS, each of the JCS authorities is progressing a 'district plan', which will deliver the JCS locally and address any issues and opportunities specific to that local authority.
- 2.3 In November 2020 the Council revoked a number of its Supplementary Planning Documents (SPDs) and Planning Briefs, but still retains other SPDs and guidance and has adopted the Matson Estate Regeneration SPD (November 2019) and the Podsmead Estate Regeneration SPD (November 2019). [Further details are available on the City Council's website.](#)
- 2.4 The Planning and Compulsory Purchase Act 2004 (as amended) sets out what Local Planning Authorities are statutorily required to do in preparing LDDs.

- 2.5 The Act (as amended) outlines the types of LDD that the Council must prepare (or may choose to prepare).
1. **Development Plan Documents (DPDs):** DPDs are key documents and form a part of the statutory Development Plan, including Development Plan Documents, the Waste Local Plan, Minerals Local Plan and Neighbourhood Development Plans (see paragraph 2.6). DPDs are subject to public consultation and to a public examination, which is where the Plan is considered against the 'tests of soundness', legal compliance and the 'Duty to Cooperate' (there is a different process for Neighbourhood Development Plans). Planning applications must be determined in accordance with the Development Plan unless material considerations indicate otherwise. The Waste Local Plan and Minerals Local Plan are the responsibility of Gloucestershire County Council and are covered by a separate LDS.
 2. **Supplementary Planning Documents (SPDs):** SPDs are subject to a statutory process and public consultation, but not examination in public. They do not form a part of the statutory Development Plan but are a material consideration in the determination of planning applications. They are used to provide more guidance on a policy or site allocation in DPDs.
- 2.6 In addition, Parish Councils or Neighbourhood Forums can prepare Neighbourhood Development Plans for their area. Once 'made', NDPs form a part of the Development Plan for the area that they cover. Neighbourhood planning is community-led, with support provided by the Local Authority. The timetable for the preparation of NDPs and the primary resources for doing so are the responsibility of the Parish Council or Neighbourhood Forum. Therefore, the LDS does not include information on the preparation of NDPs.

3. Gloucester's Local Development Framework

- 3.1 Gloucester City Council is currently progressing two DPDs; the Gloucester City Plan, and the review of the Gloucester, Cheltenham and Tewkesbury Joint Core Strategy.
- 3.2 These plans, together with the County Council's minerals and waste DPDs, and any 'made' Neighbourhood Development Plans, will form the 'Development Plan' for Gloucester City. Once adopted, this means that all development must be in accordance with these plans, and any neighbourhood development plans, unless there are material considerations that would indicate otherwise. (Section 38 (6) of the Planning and Compulsory Purchase Act 2004).
- 3.3 In preparing these DPDs, the Council must consult the public in accordance with an agreed Statement of Community Involvement (SCI). The Council's latest SCI was adopted in 2015 and is [available to download from the City Council's website](#).
- 3.4 Table 1 below explains how the different documents relate to one another.

Gloucester's Local Development Framework			
Gloucester's Development Plan	Statement of Community Involvement (SCI)	Supplementary Planning Documents (SPD)	Local Development Scheme (LDS)
Neighbourhood Development Plans (NDP)	Explains how the community can get involved in the preparation of planning documents.	Other documents which give advice to supplement policies and proposals in the JCS, City Plan and County Council DPDs.	This project plan setting out the programme for preparing Development Plan Documents.
There are no active NDPs at this time. NDPs are led by the community and can be developed by Parish councils or designated Neighbourhood forums.			
Joint Core Strategy (JCS)			
Sets out the long-term spatial vision for Gloucester City, Cheltenham and Tewkesbury Boroughs. Identifies strategic sites and policies to deliver the vision.			
Gloucester City Plan (GCP)			
Delivers the JCS locally. Identifies and allocates local sites for development. Contains criteria-based policies against which all development within the City will be determined.			
Waste Core Strategy			
Produced and maintained by Gloucestershire County Council and subject to a separate LDS			
Minerals Local Plan			
Produced and maintained by Gloucestershire County Council and subject to a separate LDS			

Table 1 – The Development Plan, SPDs, the SCI and the LDS

4. Emerging Development Plan Documents

Gloucester City Plan DPD

- 4.1 The Gloucester City Plan (GCP) sits beneath the Adopted JCS covering the period up to 2031. It delivers the JCS locally and addresses any issues and opportunities specific to the city. It will provide criteria that will be applied when considering planning applications for different forms of development. It will make smaller-scale site allocations in the city to contribute towards development needs. Geographically the GCP covers the administrative area of Gloucester City Council only.

4.2 The GCP has reached an advanced stage of preparation, with the following stages completed:

- Scope Gloucester City Plan: May to August 2011;
- Part 1 Gloucester City Plan, 'Context and Key Principles': March to April 2012;
- Part 2 Gloucester City Plan, 'Places, Sites and City Centre Strategy': May to July 2013;
- Draft Gloucester City Plan: January to February 2017;
- Pre-Submission Gloucester City Plan: November 2019 to February 2020.
- Submission: November 2020

4.3 The remaining stages / milestones in the preparation of the GCP are as follows:

Milestone	Date
Examination in Public	May 2020
Adoption	Winter 2021/22

Joint Core Strategy Review DPD

4.4 The Gloucester, Cheltenham and Tewkesbury Joint Core Strategy (JCS) Development Plan Document was adopted in December 2017. It is a co-ordinated strategic development plan that sets out how the local authority areas of Gloucester City, Cheltenham Borough and Tewkesbury Borough will develop between 2011 and 2031. It sets out a spatial strategy, planning policies and site allocations to deliver development needs, whilst protecting the natural and built environment.

4.5 A review of the JCS has now commenced, and an Issues and Options consultation took place between November 2018 and January 2019. The adopted JCS included a commitment to undertake an immediate review of the plan in relation to housing supply and retail/town centres. However, in response to the plan-making requirements set out in the updated National Planning Policy Framework (2019), the scope of the review will be comprehensive.

4.6 The proposed timetable for the completion and adoption of the review is as follows:

Milestone	Date
Issues and Options consultation	Winter 2019/19 COMPLETE
Preferred Options consultation	Summer 2021
Pre-Submission Consultation	Winter 2022
Submission to the Secretary of State	Spring 2023
Examination	Summer 2023
Adoption	Winter 2023

5. Other Planning documents

Neighbourhood Development Plans

- 5.1 At the time of writing, there are no Parish Councils or Neighbourhood Forums actively working towards an NDP within Gloucester City. [However, information for communities that may wish to do so is available on the City Council website.](#)

Supplementary Planning Documents

- 5.2 The City Council has adopted a number of Supplementary Planning Documents (SPDs) to support existing policies. SPDs provide clarity and guidance to policies contained within DPDs. No new SPDs are currently being progressed.

6. Further information

- 6.1 The Council's Planning Policy Team is responsible for maintaining this LDS and for preparing the various documents within the Local Development Framework. If you have any questions or would like any further information, please contact:

Gloucester City Council
Planning Policy Team
Gloucester City Council
PO Box 3252
Gloucester, GL1 9FW

Email: cityplan@gloucester.gov.uk
Website: <https://www.gloucester.gov.uk/planning-development/planning-policy/>
Phone: 01452 396396